



Consultancy Ref No: 212/PVH/26-27

RFP FOR CONSULTANCY SERVICES WWF-PAKISTAN

**SUBJECT: HIRING OF CONSULTANCY FIRM FOR SITUATIONAL
ANALYSIS OF SOLID WASTE IN SELECTED COMMUNITIES OF
NATHIYA GALI UNDER PROJECT TITLED 'PROMOTING WATER
REPLENISHMENT AND CLIMATE RESILIENCE IN INDUS BASIN'**

Application Submission: Interested consultants should submit the Proposal on Application Form Available Online or can access through following Link:
<https://forms.office.com/e/sxNStCNxPM>

CONTENT

1) Introduction & Background	2
2) General Conditions	2
3) Purpose of Consultancy	2
4) Deliverables.....	3
5) Project/Assignment Timelines	3
6) Requirements	3
7) Correspondence and Submission of Proposal	4
8) Format of Proposal.....	4
9) Financial Proposal.....	4
10) Evaluation Process	5
11) Documentation and Confidentiality	5

1) INTRODUCTION & BACKGROUND

Contract type:	Consultancy and Services
Duration of assignment:	February 15, 2026, to May 15, 2026 (4 months)
Type:	Firm

Background of Project & Assignment:

WWF-Pakistan is working on the corporate water stewardship and replenishment initiatives in the Indus basin. In past it has worked with selected communities to install interventions in the Northern areas (Nathiagali, Ayubia National Park), Uchali Complex and Southern Punjab (Multan region) to promote the water replenishment initiatives. To continue those efforts, a second phase of water stewardship and climate resilience activities is under execution in the Northern areas and Southern Punjab under the project titled "Promoting Water Replenishment and Climate Resilience in Indus Basin".

The project will implement water replenishment and climate resilient activities in southern areas of Punjab (Cotton belt) and flood affected areas featuring flood protection, bioremediation and water replenishment activities by implementing nature-based solutions. Similarly, promoting the Nature based solutions (NbS) in the Northern areas (Nathiagali Region) and working on the rehabilitation of springs, construction of rainwater collection ponds/pits and capacity building of communities on climate resilience. The project also expands on the approach of water replenishment and climate resilience among the vulnerable communities by expanding more communities with a dialogue on collective action programme (CAP) among the communities and stakeholders to promote water stewardship work and its link to local and federal policy/advocacy.

During project baseline assessment of the project, it has been identified that there exists no mechanism of solid waste management in rural communities of Nathiya Gali Region. Improper management of solid waste including open dumping at nearby forest and other ecological zones has resulted in polluting natural streams, nullahs and springs, and recharge zones, thus posing serious threats to human population and wildlife. These challenges directly undermine water replenishment efforts and weaken community resilience to climate-related hazards.

Therefore, Under the project it is essential to understand the existing solid waste situation at the selected rural communities. A situational analysis of solid waste in selected communities of Nathia Gali will provide evidence-based insights into waste generation, management practices, gaps and community behaviors. The findings will support the design of integrated, climate-resilient, and nature-based interventions that protect water resources, enhance ecosystem services, and promote sustainable waste management practices in the region, hence, reducing GHGs emissions.

2) GENERAL CONDITIONS

- 1) The WWF-PAKISTAN reserves the right to reject or accept any proposal. The WWF-PAKISTAN reserves the right to proceed with the implementation of any Service, in whole or in part, as described in the Proposal.
- 2) The WWF-PAKISTAN reserves the right to engage in discussions with any BIDDER to clarify responses or discuss certain issues with regards to the proposal or services requested. The WWF-PAKISTAN has no obligation to notify the other BIDDERS of the discussions, clarifications, or other information provided by a BIDDER. Any additional information required for preparation of the BID shall be distributed to all participants at the same time.
- 3) The WWF-PAKISTAN reserves the right to award the proposal based on experience, qualification, completion date, service cost and other criteria, and not necessarily the lowest cost.
- 4) Based on the RFP BID the WWF-PAKISTAN is entitled to change/replace or omit any clause/part of the preliminary defined scope of services of the proposal. The WWF-PAKISTAN shall conduct negotiations with WWF to achieve the full compliance to the requirements.
- 5) The WWF-PAKISTAN reserves the right in the event the successful CONSULTANT fails to comply with the terms and conditions as listed, to cancel this contract and award it to another CONSULTANT without penalty or action against the WWF-PAKISTAN. The RFP does not constitute an agreement or order.

6) The RFP is not a binding agreement between the parties, submission of a proposal or response by a proponent is voluntary.

7) By submitting a bid, the BIDDER is deemed to have acknowledged all of the undertakings, specifications, terms and conditions, **WWF Fraud and Corruption Prevention and Investigation Policy and WWF's Environment Social & Safeguard for consultant agreement** and to be bound by them if the BID is accepted. All expenses incurred by the Bidder in connection with the preparation of its proposal are to be borne by the RFP participant, and the WWF-PAKISTAN shall not incur any obligation whatsoever toward the Bidder regardless of whether such bid is accepted or rejected.

3) PURPOSE

a. Background and Objective

During project baseline assessment of the project, it has been identified that there exists no mechanism of solid waste management in rural communities of Nathiya Gali Region. Improper management of solid waste including open dumping at nearby forest and other ecological zones has resulted in polluting natural streams, nullahs and springs, and recharge zones, thus posing serious threats to human population and wildlife. These challenges directly undermine water replenishment efforts and weaken community resilience to climate-related hazards.

Therefore, Under the project it is essential to understand the existing solid waste situation at the selected rural communities. A situational analysis of solid waste in selected communities of Nathia Gali will provide evidence-based insights into waste generation, management practices, gaps and community behaviors. The findings will support the design of integrated, climate-resilient, and nature-based interventions that protect water resources, enhance ecosystem services, and promote sustainable waste management practices in the region, hence, reducing GHGs emissions.

The major objective of the assignment is to conduct situational analysis of solid waste in selected communities of Nathiya Gali which are as follows;

1. Baghan UC Nathiya Gali
2. Jhansa UC Nathiya Gali
3. Makol Bala UC Nagri Bala

b. Specific Tasks/ Scope of Work:

The scope of services for the Firm shall be as follows;

- Analyze existing data and reports on solid waste generation and composition in the given UCs of Nathiagali region.
- Review existing waste collection, segregation, transportation, and disposal practices, including all type of formal and informal systems
- Analyze the impacts of improper solid waste management on water resources, including springs, streams, and drainage channels.
- Propose context-specific recommendations and interventions, including nature-based and community led solutions
- Identify gaps, challenges, and opportunities for improving solid waste management to support water replenishment and climate resilience.
- Design solid waste management awareness-raising content and approaches (e.g., key messages, behavior change themes, and communication tools) suitable for community outreach.

4) Deliverables

The following deliverables shown in the table below shall be submitted by the consultant for completion of Project. The timelines of the project deliverables are stringent and non-negotiable.

Sr. No.	Deliverable	Timeline
1.	Inception Report with the timetable, resources, tools and methodology, which will be reviewed in light of scope of work defined above	15 days from the date of signing the contract

2.	Submission of Draft Report including baseline results and analysis on solid waste management related challenges and other relevant information provided in scope of work	One month after completion of deliverable 1
3.	Submission of Final Report after addressal of comments on draft report	One Month after completion of deliverable 2

5) REQUIREMENTS

Experience

- a. The consulting firm should have familiarity with solid waste management practices at community level and rural solid waste infrastructure in Northern Pakistan.
- b. Minimum 05 years of experience in providing consultancy services for community-based project including solid waste sector
- c. The firm have valid/active NTN number.
- d. Be able to demonstrate working ability under the COVID-19 (Corona Virus) circumstances as per the construction works guidelines issued by the Government of Pakistan
- e. Should be able to follow all the required Health, Safety and Environmental (HSE) protocols, as specified under the WWF-Pakistan HSE safeguard policy
- f. Should be able to comply with all the national and provincial construction standards and labor protocols

6) CORRESPONDENCE & SUBMISSION OF PROPOSAL

1. Application Submission: Interested consultants should submit the Proposal on Application Form Available Online or can access through following Link: <https://forms.office.com/e/sxNStCNxPM>

Interested consultants should submit the Proposal and can send their Queries through Email by attention to the Following:

To: Faiza khan (fakhan@wwf.org.pk)

Cc: Assadullah (assadullah@wwf.org.pk)

2. The RFP submission deadline mentioned on WWF-Website.
3. Any information and responses to enquiries will be made in writing and distributed by email to all proponents. Enquiries after the foregoing deadline will not receive a response.

7) FORMAT OF THE PROPOSAL

The BID submitted by the participant must be structured as per the below provided instructions:

- 1) **Application Form available at WWF-Website** - General information about the Bidder, covering, qualification and experience, CV and all related Information.
- 2) **Experience:**
 - a) **Description of the complete projects:** the list and general information about the complete projects, description of the role in the project, other accomplishments of the Consultant.
- 3) **Proposal outlining scope consultancy service-** Description of scope and working process, stages, deliverables, exclusions, conditions;
- 4) **Provide template of already complete similar type of reports-** the WWF-PAKISTAN may request additionally;

- 5) **Service Provision Timeline** – Provide Detailed Work Plan as per Deliverable and TORs.
- 6) **Financial Proposal**- the prices shall be provided in Pak Rs, the total price shall include all costs related to service provision including applicable taxes.

Note:

Templates of all Information is provided on Application form available at WWF-Website. Any Additional Information related to the RFP can be attached along with application Form.

8) FINANCIAL PROPOSAL

The proposed prices shall be provided in PKR, the total price shall include all costs related to service provision including all Direct and Indirect taxes, Travel, Boarding & Lodging shall be based on actual receipt up to max Ceiling (If Any).

The consultant will submit the cost of the assignment in a lump sum, including all applicable taxes according to the Government of Pakistan and the Government of KP

The Payment Term: shall be defined by the contract to be concluded between WWF -Pakistan and the consultant.

9) EVALUATION PROCESS

Applicant's proposal shall be evaluated based on Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per following criteria against a maximum score of 100 points.

A) Technical Proposal (70%)

- Detailed workplan
- Expression of interest (EOI)
- Company's Profile
- Detailed methodology

B) Financial Proposal (30%)

- Detailed financial proposal which should be inclusive of all applicable taxes and out of pocket expenses. The financial proposal should follow a breakdown structure i.e., specifying cost(s) to each head and subhead
- Company's registration certificate
- NTN detail(s)
- Any legal or technical certification required for the task
- Audited Accounts Report (if available) of last FY

Note: Late/ incomplete submissions will not be accepted. Only three (03) top-ranked firms will be included in the comparative process

10) DOCUMENTATION AND CONFIDENTIALITY

All documents completed based on requirements of the present RFP shall be the property of the WWF-Pakistan, and shall not without the consent of the WWF-Pakistan be used, reproduced or made available to third parties beyond what is necessary in respect of the fulfilment of the Project. All documents issued and information given to the BIDDER shall be treated as confidential.

11) BUDGET

Total Budget inclusive of all taxes and Out of Pocket expenses are : **PKR 500,000/-**